

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

DRAFT MINUTES SUBJECT TO CONFIRMATION

Minutes of the Council Meeting held on 26th March 2025
at 19:00 in Crudwell Village Hall

Present: Cllr Budgen (Chair), Hatherell (Vice-Chair), Briggs, Jones, Maslin, Merriman, Payne and Smith (WC-Sherston Division)

Public: Three present

132 APOLOGIES FOR ABSENCE

Cllrs Clogg, Ingham and Stephens

133 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

134 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

135 TO ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING ON 26th FEBRUARY 2025

The minutes of the parish council meeting on the 26th February 2025 were adopted as a true record and signed accordingly.

136 TO RECEIVE REPORT #03.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #03.1. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Land to north of Whychurch Farm & south of Filands	PL/2023/08687	No comment - complex technical detail
Fairview, Swindon Road, SN16 9LU	PL/2025/01659	No objection
Elchar, Milbourne Lane, Milbourne, SN16 9JH	PL/2025/01980	Withdrawn and revised plans to be reviewed
Land to the north of Whychurch Farm and west of Crudwell Road	PL/2025/02257	Liaise with MTC before submitting comment
Land adjacent to Filands Farm, SN16 9JN	PL/2025/02543	Objection
Land at Mill Lane, Corston, SN16 0HH	PL/2025/02383	Objection

Council agreed to take application PL/2025/02383 as the first item to allow the applicants an opportunity to brief the council on the changes from the previous application. The council acknowledged the changes made by the applicants to address the reasons for previous refusal, however it still had serious highway safety concerns such that the council resolved to submit an objection to the application. The applicants confirmed that in the event the application received consent the land would cease to be used as storage. The revised plans for Elchar, Milbourne Lane had only just been received and would be reviewed and a submission agreed via email as per the council's Standing Orders.

Action: Clerk

137 FINANCIAL REPORTS

Cllr Briggs presented the accounts for the year to date. The bank statement dated 28th February was noted and showed balances of £4,646.31 and £32,585.30 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

Cllr Briggs presented the payments schedule. The schedule was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Jones first authoriser, Cllr Budgen second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	Wiltshire Council	Registration of Reading Room address	£289.08
2	Start Traffic Ltd	89mm x 5m galvanised pole	£180.00
3	NAL Limited	RS89 retention socket x 900mm	£83.82
4	Hathaway Landscapes Ltd	Waste collection March 2025	£168.63
5	Hathaway Landscapes Ltd	Grass cutting March 2025	£158.48
6	R J & S H Mellowes	Home working allowance Q4 24-25, password book	£308.90
		TOTAL	£1,188.91

Action: Cllrs Jones, Budgen and Clerk

138 TO NOTE THE DATE/TIME FOR THE ANNUAL COUNCIL MEETING

Cllr Budgen proposed the Annual Council Meeting be held at 17:45 on Thursday 8th May, this was unanimously agreed.

139 TO CONSIDER ARRANGEMENTS/DATE FOR THE ANNUAL PARISH MEETING

Cllr Budgen proposed the Annual Parish Meeting be held at 18:30 on Wednesday 23rd April and the Parish Council Meeting to follow at 19:15. All agreed. Cllr Smith will be asked to provide a Wiltshire Council update.

Action: Clerk

140 TO CONSIDER THE COUNCIL'S DRAFT CIL SUBMISSION TO WILTSHIRE COUNCIL

Cllr Budgen presented the 2024/25 draft CIL summary, with this year's income and expenditure detailed at the end of the document. It was resolved that the document be submitted to WC as required by their policy.

Action: Cllr Budgen

141 TO CONSIDER A DONATION TO THE 2025 MALMESBURY-IN-BLOOM EVENT

Following a brief discussion it was resolved to send a donation of £200 to sponsor Malmesbury Town Council's Malmesbury-in-Bloom 2025. It was agreed to request that the floral display be sited in the same location as last year, on the railings by the small Waitrose steps facing the pedestrian crossing. The clerk will inform the organisers and request an invoice.

Action: Clerk

142 TO RECEIVE REPORT #03.2 TO CONSIDER A MINOR AMENDMENT TO THE COUNCIL'S GRANT POLICY

Cllr Briggs presented Report #03.2 explaining that the government had recently provided clarification over potential interpretation ambiguity between the Local Government Act of 1894 and the 1972 Act relating to donations to religious organisations. The council resolved to accept the recommendation in the report.

Action: Clerk

143 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, PLAYING FIELDS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways - Cllr Hatherell reported that the Parish Steward had filled two potholes in Common road, Corston and a very deep pothole in Rodbourne opposite Parsloe Farm entrance.

The blocked ditch near Kingway Bridge had been reported on My Wilts & Wiltshire Highways have confirmed that this will be actioned under planned maintenance.

Playing Fields – Cllr Hatherell reported that the monthly inspection of both playing fields had found no safety issues

Footpaths – no report

Patients Participation Group – nothing to report

Personnel Committee – nothing to report

Finance Committee – nothing to report

Projects Working Party - there was no meeting in March whilst actions on outstanding issues were waiting progression from external organisations

Website Working Party – nothing to report

Flood Working Party - Cllr Hatherell reported briefly on the salient points from the last meeting which was also attended by Cllr Smith.

The meeting closed at 20:30

The next meeting will be held at 19:00 on Wednesday 23rd April 2025 at Crudwell Village Hall

..... Chair

..... Dated